



CONSTITUTION

—AND—

BY-LAWS

OF THE

Metropolitan Degree Lodge

No. 3

I. O. O. F.



Instituted ... 1872 | Renewed Charter 1879

Reorganized under Renewed Charter ... 1888



TORONTO

LOVELL BROS., PUBLISHERS, ETC., 16 JORDAN ST.

1889

ELECTED OFFICERS—1888-9.

<i>Degree Master</i>	..	D. B. COCKBURN, P.G.
<i>Deputy Degree Master,</i>		N. BLURNBERG, P.G.
<i>1st Assistant D. D. M.</i>		W. KANE
<i>2nd do.</i>	..	T. MCGUIRE, P.G.
<i>Treasurer,</i>		A. COYELL, P.G.
<i>Secretary,</i>		E. SEELS, P.G.
<i>Trustee,</i>		..



APPOINTED OFFICERS.

<i>Captain of the Team,</i>	..	W. J. GRAHAM, P.G.
<i>3rd Assistant D.D.M.,</i>	..	JOHN NICHOLLS, P.G.
<i>4th do.</i>		C. CHARD
<i>Warden</i>		W. R. BECK
<i>Conductor,</i>		JAS. MUNROE, P.G.
<i>Inside Guardian,</i>		R. J. JOHNSTON
<i>Outside Guardian,</i>		GEO. CUTTER

COMMITTEE ON BY-LAWS.

A. C. PAUL, P.G., N. BLUMBERG, P. G.
T. B. BROWNING, P.G., *Chairman.*





This Lodge is named THE METROPOLITAN DEGREE LODGE No. 3, and is constituted under the CONSTITUTION OF DEGREE LODGES SUBORDINATE TO THE GRAND LODGE OF ONTARIO, which is as follows:

1. Whenever it may appear to the Brethern of any Lodge, or Lodges, in any city or town under the jurisdiction of the Grand Lodge of Ontario, that it would be consistent with the interests of the Order to establish a Degree Lodge in such place, it shall be proper for them to authorize ten brothers of the Scarlet Degree (Degree of Truth) to make a written application to this Grand Lodge to that effect.

2. Such application shall be signed by the full number of the brethern so authorized, and shall be accompanied by the charter fee (\$5.00); by a certificate from the D.D.G.M., that the petitioners are properly qualified, and by a certificate over the seal of the Lodge or Lodges with which they are connected, that

they are members in good standing, and that they have been duly authorized by their Lodge or Lodges to apply for such charter.

3. On receipt of a formal application for a charter as above required the Grand Master may issue a warrant for the immediate establishment of a Degree Lodge.

4. As soon as the necessary authority shall have been obtained from the Grand Master, the D.D.G.M. shall summon all Scarlet Degree members (members of the Degree of Truth) in good standing in their Lodge or Lodges, and proceed with the institution of the Lodge and the election and installation of the officers, after the manner and form prescribed for the same.

5. A Degree Lodge shall be composed of members in good standing in the Order of the Scarlet Degree (Degree of Truth) resident within the jurisdiction of the Degree Lodge, and all business (except that of conferring the first and second degrees of this Order (Degree of Friendship and Degree of Brotherly Love) shall be transacted when open in the Scarlet Degree (Degree of Truth) and five members shall constitute a quorum.

6. The elective officers of a Degree Lodge shall be a Degree Master, Deputy Degree Master, First Assistant Deputy Degree Master, Second Assistant Deputy Degree Master, Secretary and Treasurer, who shall be elected annually by a majority of the votes polled for that purpose.

7. Nominations for elective officers shall be made upon the last two meetings in December, and the election shall be held upon the last regular meeting in December, and the installation of officers shall take place on the first regular meeting of the succeeding January.

8. The appointed officers shall be a Warden, Conductor and Outside and Inside Guardians, to be appointed by the Degree Master upon the night of his installation.

9. No brother shall be eligible for the office of Degree Master or Deputy Degree Master who is not a P.G. in good standing in some Subordinate Lodge of this Order in Ontario.

10. Loss of good standing, suspension or expulsion from membership in a Subordinate Lodge shall at once similarly affect the member's standing in the Degree Lodge, and reinstatement in the Subordinate shall work reinstatement in the Degree Lodge.

11. The Degree Master shall preside and shall have power to convene special meetings and perform such other duties as are prescribed by the official obligations and the usages of the Order.

12. The Deputy Degree master shall occupy the usual position of the V.G., assist the Degree Master in the discharge of his duties, and in his absence shall preside.

*It will be necessary also in accordance with the new ritual for the D.M. to appoint a Third Assistant Deputy Degree Master, a Fourth Assistant Deputy Degree Master and a Right Scene Supporter. (C.)

13. The secretary shall keep accurate minutes of the transactions of the Degree Lodge; he shall conduct all correspondence and report promptly to their respective Lodges the names of brothers upon whom Degrees are conferred, and also the date and the name or the names or numbers of the degrees conferred. He shall make out for the Grand Lodge at the first regular meeting in each term a report of the officers for the current term, and the number of each degree conferred, and also of the funds of the Degree Lodge, particularising the sources whence such funds have been derived. He shall enter in a separate book or record the name of every brother receiving degrees, together with the name of his Lodge and date of receiving the said degrees, and perform such other duties as are prescribed by his charge of office, and the laws and usages of the Order.

14. The officers of the Degree Lodge shall perform the duties assigned to them at their installation, and by the usages of the Order.

15. The application of a brother for any degree with the fee for the same must be received by the Subordinate Lodge in which he shall be balloted for. All ballots upon applications for membership and for degrees shall be had when the Lodge is opened in the Third Degree. Balloting for all degrees must take place in the Third Degree. If three or more black balls appear he shall be declared rejected, otherwise he shall be deemed eligible and a certificate to that effect shall be granted him,

which certificate on being presented to the Degree Lodge, shall be its authority for conferring the degree or degrees applied for.

[Ont. Jour. 1888, p. 4410.]

16. A Degree Lodge may, with the consent of two thirds of the members of the Subordinate Lodge or Lodges connected with it, present and voting at a regular meeting of such Subordinate Lodge or Lodges charge its members an entrance fee and stated dues. Should no fees or dues be charged the expenses of the Degree Lodge shall be borne by the Subordinate Lodge or Lodges to which the degree members belong.

17. A subordinate Lodge may provide by its by-laws for the payment to the Degree Lodge of a part or the whole of the regular charge for the degrees.

18. Any Degree Lodge shall have power to adopt necessary by-laws, rules and regulations for its government, conformable to this constitution, and to the constitution and laws of the Grand Lodge of Ontario, and the laws and usages of this Order.

19. Degree Lodges shall be subject to all the laws applying to Subordinate Lodges in the matter of sessions, terms,* returns, trials and penalties, and forfeiture of charter, except that they shall not be required to pay per capita tax to the Grand Lodge.

[BOOK OF LAWS, 1882, p.p. 54-6.]

*With this exception, that the terms of a Degree Lodge are annual. (See clauses 6, 7, C.)



ARTICLE I.

MEETINGS.

1. The meetings of this Lodge are Ordinary and Special.

2. Ordinary meetings are held in the I. O. O. F. Hall, corner of Yonge and Albert streets in the city of Toronto at 8 p.m. on the
THE THIRD THURSDAY OF EACH MONTH. *THE*

3. Special meetings are held at such time and place and for such purpose as the Lodge may determine.

4. Five members form a quorum.

ARTICLE II.

AFFILIATION AND WITHDRAWAL OF LODGES.

1. Any Subordinate Lodge of the I.O.O.F. within the District of Toronto accepting the Constitution, By-Laws and Rules of Order of this Lodge, and signifying the same in due form to the secretary, may be affiliated by resolution of this Lodge.

2 Any affiliated Subordinate Lodge may by resolution of this Lodge be permitted to withdraw from affiliation by signifying its desire so to do in due form to the secretary, and upon paying or giving security for the amount of its indebtedness. The members of such withdrawing Lodge shall upon the passing of

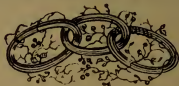
such resolution cease to be members of this Lodge.

ARTICLE III.

APPLICATION FOR DEGREES.

Every application for degrees shall be accompanied with a certificate as near as may be in the following form signed by the N.G. and secretary and sealed with the seal of a Subordinate Lodge, I.O.O.F.:

CERTIFICATE FOR DEGREES



Lodge No. I. O. O. F.
TORONTO, ONT.

To the Metropolitan Degree Lodge No. 3

This Certifies that
a Member in good standing in this Lodge, and properly qualified, having been duly balloted for, was this evening elected to receive the
..... **DEGREE OF**
THE ORDER. You are therefore hereby requested and authorized to confer the same on him.

Witness the Seal of the Lodge this
day of 18 .

(SEAL)

N. G.

Sec.

ARTICLE IV.

MEMBERS.

1. All members in good standing of Subordinate Lodges affiliated with this Lodge who have received the Degree of Truth and no others are members of, and entitled to vote in this Lodge.

2. Membership continues so long as the brother is in good standing in his Subordinate Lodge and is not suspended or expelled from this Lodge.

ARTICLE V.

OFFICERS AND THEIR DUTIES.

1. In addition to the elective officers provided by the Constitution, Article 6, there shall be elected annually a trustee, whose duty it shall be to receive from the treasurer all moneys in his hands over the sum of \$100, and deposit the same in such bank as the Lodge may direct as "Trustee for the Metropolitan Degree Lodge, No. 3, I.O.O.F."; to draw from the bank such sums and apply them to such purposes as the Lodge may direct by resolution signed by the D.M. and secretary and sealed with the seal of the Lodge; to take charge of the paraphernalia. furniture and other Lodge property; to repair the same when necessary, and to make report at the end of his term.

2. In addition to the appointed officers provided by Article 8 of the Constitution, there shall be appointed the following: A Third A.D.D.M., Fourth A.D.D.M., whose duties are

such as are prescribed by the practice, laws and usages of the Order: and a Captain of the Team, who shall have exclusive control thereof for the conferring of degrees.

3. The election and appointment of these officers shall follow the regulations prescribed in the Constitution for the other elective and appointed officers respectively.

4. The Lodge may appoint such standing or special committees as may be within its powers for finance, excursions, lectures, concerts or other entertainments.

ARTICLE VI.

FEES AND FUNDS.

1. The fee charged for conferring the first, second and third degrees upon a member of a Subordinate Lodge within the district of Toronto is \$1, and for any less number of degrees a proportionate part of that sum.

2. In the case of members of non-affiliated Lodges the fee shall be prepaid and shall accompany the certificate. In other cases fees shall be charged to the affiliated Lodge to which the brother receiving the degree or degrees belongs, and an account thereof shall be rendered to and collected from such Lodge by the Secretary at the end of each half year.

3. The funds of this Lodge may be invested in such substantial securities as the Lodge may by vote approve. Before any vote be taken on such investment a notice of the motion in

writing shall be given and be read at, at least, two Ordinary meetings of the Lodge previous to the taking of the vote.

ARTICLE VII.

MOTIONS AND VOTES.

1. No vote shall be taken on a proposed motion, and no debate shall be had upon it until the motion is duly seconded, stated to the Lodge by the D. M. , and the usual formula is asked: "Is the Lodge ready for the question?" Except where otherwise directed all questions shall be decided by a majority of the votes cast.

2. When a motion is before the Lodge no other motion shall be received except as follows: A motion

- (a) To close,
- (b) To lay upon the table,
- (c) To put the previous question; all of which shall be put without debate; or
- (d) To postpone indefinitely or for a stated time,
- (e) To refer,
- (f) To amend.

3. The D.M. shall put the previous question in this form: "Shall the main question be now put?" Its adoption shall end all debate, and bring the Lodge to vote upon the main question.

4. After a question is decided any member who has voted with the majority may at the same or next Ordinary meeting move for a reconsideration thereof.

5. Except where by the Constitution a ballot is required, all voting shall be by the ordinary form, but any member may call for the yeas and nays ; in which case the yeas and nays shall be called by the Warden and recorded by the Secretary.

6. Before a vote is taken on a motion any member may request that it be reduced to writing, in that case no vote shall be taken upon such motion until it is reduced to writing and read to the Lodge.

ARTICLE VIII.

THE CHAIR AND APPEALS.

The votes and decisions of the Lodge shall be announced by the D.M. and all questions of order shall be decided by him without debate unless he invite discussion.

2. Any member may appeal from a ruling of the chair to the Lodge, in which case the question shall be put: "Will the Lodge sustain the chair in its decision?" An appeal from the decision of the Lodge may be taken according to the practice of Subordinate Lodges within the District of Toronto.

3. Questions of order not provided for by the Constitution, By-Laws or Rules of Order shall be governed by the law of the Parliament of Canada as set out in Bourinot's Parliamentary Practice.

ARTICLE IX.

Soliciting subscriptions for any periodical, book or other publication, and canvassing on

behalf of any insurance company or association, whether fire, accident, or life, are strictly prohibited in this lodge, and in the ante-room during its sitting.

ARTICLE X.

PENALTIES.

This Lodge has the same powers of preserving order, and enforcing discipline within its sphere as is possessed by Subordinate Lodges within the District of Toronto, and in such cases adopts the procedure of said Lodges.

ARTICLE XI.

AMENDMENT.

These By-Laws may be altered, amended or repealed in whole or part by a vote of two-thirds of the members present at any meeting, provided that notice in writing of such alterations, amendments or repeal shall have been given and read to the Lodge at, at least, two ordinary meetings previous to the meeting at which such vote is taken.





RULE I.

ORDER OF BUSINESS.

The business of Ordinary meetings shall be ordered as follows:

1. Opening ceremonies.
2. Calling roll of officers.
3. Reading of minutes of previous meeting; their consideration, amendment and adoption
4. Business arising out of the minutes, reading and consideration of correspondence.
5. Reports of officers and committees.
6. Good and welfare; (a) unfinished business; (b) new business.
7. Conferring degrees.
8. Receipts of the evening.
9. Closing ceremonies.

The business of special meetings shall, as near as may be, follow the order of business at Ordinary meetings.

RULE II.

ORDER OF DEBATE AND VOTING.

1. When a member speaks or offers a motion to the Lodge, he shall stand and address the Chair.

2. When two members rise to speak the D. M. shall decide which shall speak first.

3. The proposer of a motion shall have the right to conclude the debate, but no member shall speak more than twice without leave of the Chair.

RULE III.

EXIT AND ENTRANCE.

1. No member shall leave the Lodge-room when a vote is being taken.

2. No member shall enter or leave the Lodge room when the minutes of the previous meetings are being read, nor when a degree is being conferred.

The ante-room shall, for the purpose of these rules, be regarded as part of the Lodge room when it is being used for such purpose.

RULE IV.

AMENDMENTS.

These Rules may be altered, amended or suspended in whole or part at any meeting by a two-thirds vote of the members present.



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